

Cleaning Check List - Ty Haf St David's

Date	
Property	Ty Haf St David's
Cleaned by	
Signed	

The housekeeper will wear appropriate protective clothing when cleaning. No guests will be present during this process.

All surfaces are to be cleaned first, then disinfected.

Entrance	
Key lock box cleaned	
Keys cleaned	
External door handles wiped and disinfected	
Living Spaces	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Central heating thermostat wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, WiFi hub and remote controls wiped down	
Soft furnishings and curtains sprayed with virucidal disinfectant mist	
Mirrors & pictures cleaned	
Windows cleaned	
Hard flooring hoovered and steam cleaned/mopped with virucidal disinfectant	
Empty Bins and disinfect	
Kitchen	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Wipe down fire extinguisher	
Electrical equipment and remote controls wiped down	
Soft furnishings and curtains sprayed with virucidal disinfectant mist	
Mirrors & pictures cleaned	
Windows cleaned	
Hard flooring hoovered and steamed/mopped with virucidal disinfectant	
Empty Bins and disinfect	
Dishwasher /microwave /kettle /toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfect surfaces, doors, handles and controls	

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Fridge: clean and disinfect inside and out, including handle	
Glasses, crockery, utensils to be washed in the dishwasher	
Drawers and cupboards wiped and disinfected	
Floor hoovered and steam cleaned/mopped with virucidal disinfectant	
Clean and disinfect highchair (when used)	
Bedrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards, hangers, luggage rack and hairdryers wiped and disinfected	
Electrical equipment and remote controls wiped down	
Soft furnishings and curtains sprayed with virucidal disinfectant mist	
Mirrors & Pictures cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Empty Bins and disinfect	
Bathrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Clean tiles	
Clean shower / bath / sink including pedestals and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim	
Mirrors cleaned	
Windows cleaned	
Hard flooring hoovered and steam cleaned/mopped with virucidal disinfectant	
Soak toilet brushes in bleach	
Garage/ Outside Space	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Clean tiles	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	

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Washing machine: clean and sanitise doors, handles and controls	
Hard flooring hoovered and steam cleaned/mopped with virucidal disinfectant	
Ensure bins are labelled (separate bin for used cloths and protective clothing)	
Disinfect bin lids	
Clean outdoor furniture and gates	
Clean Barbeque	
Post Clean	
Empty vacuum cleaner after every clean	